

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, DECEMBER 12, 2019**

Present: Mubarak Bashir, Megan Bosco, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek

Absent: Nelson Blish, Julie Boland, Miriam Miranda-Jurado

Media Notification: The Democrat and Chronicle was notified of the December 12, 2019 Board of Trustees meeting on December 2, 2019. Public notice was also posted in the school, published in the school newsletter and on the school website.

BOARD MEETING

The Board Meeting was called to order by Kathleen Hurley Wiecek at 6:01 p.m. and the mission statement was shared.

Motion 191212.1 Upon a motion by Bliss Owen and duly seconded by Lee Tutt, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the November 14, 2019 minutes.

Voting in the affirmative: Mubarak Bashir, Megan Bosco, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 191212.1 passed 5 to 0

GOVERNANCE COMMITTEE – No Report

FINANCE COMMITTEE

- Committee did not meet in November

- Asked BOT members to review the financials that were distributed and submit any questions

LEADERSHIP TEAM REPORT

Chris Vernon

- Overview of first meeting with our colleague from Ten Square (Mabel)
 - Useful conversations
 - ELA and our preparation for the upcoming State Test
 - Looking at how much is going on in the classrooms and throughout the year
- Grateful for teachers and TA's that stayed an extra two hours for an evening of Professional Development
 - Focusing on ELA
 - Mission Statement – mindset – drawing attention to the end of our mission statement
 - Moved on to familiar numbers to look at where we have been over the past few years and what has been happening
 - Input from teachers that have been here for a while
 - Analyzing the test with a grid provided
 - NYS Guidance
 - What they suggest should be happening in the classrooms
 - Test Specific Practice
- Shared the 5th grade assessment with board members
- Mabel will return to UCCS every two weeks
 - Working with our families
 - Messaging our test
 - Proctoring training

Lynn McCarthy

- Ten Square
 - Developing our leadership
 - Teachers will be able to develop systematically
 - Talking with leadership team and then working directly with the principals
 - At the end of her time, she will review all with the CEO
 - Ten Square will be reporting to the BOT
 - Dr. Reed – conversations to work with CEO in a coaching role
- Our Interim Director of Operations accepted a new job
 - Interviewed one candidate in person to date

- Phone interviews conducted with other candidates
 - Narrowed down to two really strong local candidates
- Seeking an Education Data Analyst – part of Ten Square’s obligation to us and they will work with us also
 - Interviewed one very strong candidate yesterday
- Leadership Team - \$3000 in Scholastic Book Fair Dollars
 - Big warehouse sale and we purchased a series of books
 - Each student will be able to select a book at their level – a holiday gift to take home from UCCS
- The Dashboard will be emailed to BOT members in the near future

Family and Community Engagement – Andrea Bertucci

- Camp Cory Middle School Trip September 18-19
 - Team building across grade levels
- Open House
 - 168 students had at least one family member attend
 - Community Resources
 - ✓ Voucher shared that allowed families to shop at the Foodlink Curbside Market
 - 50 students and 100 family members attended the Minute to Win It Family Night event
- Fire Prevention – spoke with K-2 grade students – being safe for 2nd graders
- The Center for Youth and the Cheesecake Factory treated our students to a fun craft along with breakfast and special gifts again this year (they brought the celebration to us at our school this year)
- Winter Store – UCCS has received many donations – from staff/community members/foundations
- We appreciate our 12 school volunteers that visit and help students on a weekly basis
- Parent-Teacher conferences – surveys
 - 112 family members responded
 - Some families chose to complete surveys on Chromebooks and others via paper
- Working on our Silent Disco fundraiser to be held on March 7 at Artisan Works
 - Family event to be held earlier in the day from 1-3 p.m.

VICE CHAIR REPORT - Kathleen Hurley Wicorek

- Shared acknowledgement to the entire school staff for a job well done for the State Visit
- Hardworking leadership team went above and beyond with integrity and honesty

- Made third visit – attended second grade team meeting – was very impressed with administrators, TA's, teachers
 - Meeting was productive and positive
 - Talked about student progress, test taking strategies and student stamina

PUBLIC COMMENTS

- Lee shared some details about the Science Education Days to be held at St. John Fisher College (science displays, etc.)

Motion 191212.2 Upon a motion by Lee Tutt and duly seconded by Mubarak Bashir, the following was submitted for adoption: **RESOLVED** that the Board of Trustees adjourn the meeting at 6:50 p.m.

Voting in the affirmative: Mubarak Bashir, Megan Bosco, Bliss Owen, Lee Tutt, Kathleen Hurley Wicorek

Voting in the negative: None

Motion 191212.2 passed 5 to 0

NEXT BOARD MEETING January 9, 2019