

URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, JULY 11, 2019

- Present:** Nelson Blish, Julie Boland, Megan Bosco, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek
- Absent:** Jason Mellen, Miriam Miranda-Jurado
- Guest:** Mubarak Bashir
- Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the July 11, 2019 Board of Trustees meeting on July 1, 2019. Public notice was also posted in the school, published in the school newsletter and on the school website.

BOARD MEETING

The Board Meeting was called to order at 6:00 p.m. and the mission statement was shared.

Motion 190711.1 Upon a motion by Julie Boland and duly seconded by Bliss Owen, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the June 13, 2019 minutes.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 190711.1 passed 6 to 0

LEADERSHIP TEAM REPORT

Lynn McCarthy:

- 8th Grade Graduation
 - Extended appreciation to all board members that attended

- Acknowledged the meaningful speeches presented by the Valedictorian and Salutatorian
- Staff participation was extensive
- Student Awards for Grades 1-7
 - Medals were presented to some students
 - Recognized the hard work of all students with moving up certificates and a pencil noting their next grade
- Charter Application
 - Work on the application continues
 - Rough draft should be available tomorrow
 - Confident in our application with a review planned with authorizers
 - Draft will be sent to all board members in the near future
- East High School/U of R
 - Explored partnership, but they are currently interested in only neighborhood schools
 - Will be exploring the possibility of working with graduate students or student teachers
- Vertus
 - Exploring a partnership with a Rising Star program
 - ✓ All boys high school using online learning
 - ✓ Male students in grades 7 and 8 could earn high school credit while still being in middle school
 - ✓ Selection of ten students in Grades 6 and 7 that are high achieving and positive role models
 - ✓ Application will be created for students to complete and then Vertus will interview
 - ✓ Laptop provided with Internet device for connection if needed
 - ✓ Need to determine through SED if we are able to add the program or if we need to add to our charter as a revision
 - ✓ Need to review insurance/liability
- Working on a plan to recruit more of the ELL students and SPED students
- The radio station contacted UCCS offering specials on advertising
- Received a FOIL request by the US Department of Justice seeking information on a contract medical doctor from 2009-2014
- Introduction of the two Co-Principals recently hired (Michael Samuel and Christopher Vernon)
 - Michael and Chris shared that they are currently focused on preparing a plan for improved communication throughout the school

Chris Vernon:

- Originally from the UK
- Over 20 years of teaching and education experience
- Ten years in international schools (Dubai and Korea)
- Moved into administrative roles

- Was part of the leadership team at a new school in Korea also involved with curriculum

Michael Samuel:

- Action for a Better Community
- Principal for three years
- Director for past 1.5 years
- Focused on working with the urban community
- Passionate about the students and wants to make a difference in their education

- Co-Principals are both in the process of determining how their responsibilities will be divided providing for a unified approach. Offices will be shared in both buildings with one visible in each office daily.
- Shared ideas about improving communication based on focus groups and what has worked well in their other schools.

Kisha Stubbs:

- Staff attendance increased 2%
- ATS at 40 days with 88 instructional days saved
- Out of school suspensions went up - seasonal
- Enrollment – lost two students (kindergarten and 7th grade)
- Student attendance decreased slightly (end of school year)
- Wait list enrollment went down as we contacted families and they declined

GOVERNANCE COMMITTEE REPORT – Megan Bosco

- Committee met this past month
- Evaluation of the CEO reviewed and finalized
- Met with the CEO (very pleased with all that has been accomplished at UCCS)

Motion 190711.2

Upon a motion by Megan Bosco and duly seconded by Lee Tutt, the following was submitted for adoption: RESOLVED that the Board of Trustees approve that the Urban Choice Charter School, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Mubarak Bashir to its Board of Trustees, with a term expiring on June 30, 2022, pending

approval by SED. The resolution approving Mubarak Bashir is formally adopted upon SED's approval.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 190711.2 passed 6 to 0

- Shared a proposed change in an officer position: Kathleen Hurley Wiecek has resigned as Vice Chair, but she will continue to serve on the BOT. Jason Mellen has accepted the position of Vice Chair for the 2019-2020 school year.

Motion 190711.3 Upon a motion by Megan Bosco and duly seconded by Bliss Owen, the following was submitted for adoption: RESOLVED that the Board of Trustees approve a change in a BOT officer position for the 2019-2020 school year: Jason Mellen to serve as Vice Chair with a term to expire on June 30, 2020.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 190711.3 passed 6 to 0

FINANCE COMMITTEE REPORT – Bliss Owen

- Financial statements are up to date for June and will be reviewed with the Finance Committee to be shared at the next BOT meeting
- Reviewed a proposal for ongoing services to assist with our financial needs until a Director of Operations and Finance is hired
 - Rates are reasonable and we have contracted with them
- They will take over a piece of the payroll function
- Preparations for the audit began and will begin in two weeks

BUILDING COMMITTEE

- Lynn McCarthy, Jason Mellen, and Julie Boland will meet with The Pike Company tomorrow

- Review of layout plan and cost estimates highlighting classrooms, cafeteria, gym, etc. for possible new building
- All BOT members are welcome to attend

CHAIR REPORT

- Shared that the Valedictorian for this school year is the daughter of BOT member Julie Boland
- Decline in the number of students at RCSD
 - Urban Suburban students are selected as top students
- Discussed a plan for board members to sign up and be represented in classrooms regularly

Motion 190711.4 Upon a motion by Megan Bosco and duly seconded by Bliss Owen, the following was submitted for adoption: RESOLVED that the Board of Trustees enter Executive Session at 7:10 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 190711.4 passed 6 to 0

Motion 190711.5 Upon a motion by Bliss Owen and duly seconded by Lee Tutt, the following was submitted for adoption: RESOLVED that the Board of Trustees end Executive Session at 7:20 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 190711.5 passed 6 to 0

Motion 190711.6 Upon a motion by Megan Bosco and duly seconded by Julie Boland, the following was submitted for adoption: RESOLVED that the Board of Trustees accept the bonus for the CEO for the 2018-2019 school year.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Bliss Owen, Lee Tutt, Kathleen Hurley Wieceorek

Voting in the negative: None

Motion 190711.6 passed 6 to 0

Motion 190711.7 Upon a motion by Bliss Owen and duly seconded by Julie Boland, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:21 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Bliss Owen, Lee Tutt, Kathleen Hurley Wieceorek

Voting in the negative: None

Motion 190711.7 passed 6 to 0

NEXT BOARD MEETING August 8, 2019