

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, APRIL 11, 2019**

**Present:** Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Miriam Miranda-Jurado, Lee Tutt, Kathleen Hurley Wiecek

**Absent:** Bliss Owen

**Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the April 11, 2019 Board of Trustees meeting on April 2, 2019. Public notice was also posted in the school, published in the school newsletter and on the school website.

***BOARD MEETING***

The Board Meeting was called to order at 6:00 p.m. and the mission statement was shared.

**Motion 190411.1** Upon a motion by Julie Boland and duly seconded by Lee Tutt, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the March 14, 2019 minutes.

**Voting in the affirmative:** Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Miriam Miranda-Jurado, Lee Tutt, Kathleen Hurley Wiecek

**Voting in the negative:** None

Motion 190411.1 passed 7 to 0

**LEADERSHIP TEAM REPORT**

**Lynn McCarthy:**

- Shared highlights discussed during the Mid-term Site Visit with SED on 4/8 and 4/9:
  - Positives:
    - ✓ High level of student retention
    - ✓ Strong support for and from our families

- ✓ Strong support for new teachers
- ✓ Danny Dehm, retired principal, is working with five of our first year teachers as a mentor
- ✓ Our fiscal management
- Some areas for suggested improvement:
  - ✓ Lack of documented curriculum for science and social studies
  - ✓ Offering more opportunities for Professional Development
  - ✓ Provide an opportunity for staff to evaluate Professional Development
    - ❖ We are planning to explore Professional Development that targets specific staff members
  - ✓ Recommended that our lesson plans be prepared with a more standardized format
  - ✓ Board evaluation and leadership evaluation was referenced
- iReady is a diagnostics tool which is a better predictor for Math, ELA and some RtI students
- Completed 20 interviews at The College at Brockport SUNY (students/candidates for future teaching positions)

### Monthly Focus – Susan Pluff – Alternative to Suspension (ATS)

- Susan Pluff shared a presentation with an overview of Alternative to Suspension (ATS)
  - Introduced School Therapy Dog (Louie)
  - Distributed packet that explains the role of ATS at UCCS
    - ✓ Students are assigned by Dean or Principal one day in advance
    - ✓ Allows for teachers to have time for school work preparation so the same academic lessons are provided
    - ✓ If a student must be assigned in the middle of the day, lessons plans are delayed so extra work is provided in the interim
    - ✓ ATS is a restorative program (not punitive) with assistance provided by the Center for Youth
    - ✓ Workshops are provided that align with what the students need to be productive in class (examples: following rules, respect, etc.)
    - ✓ Teacher are allowed to request a re-entry conference
    - ✓ Students are encouraged to consider the six pillars of behavior
    - ✓ A three paragraph essay might be required regarding the pillar in need of strengthening
      - ❖ Discussion, final draft, letter of apology, exit strategy in place
  - Data was shared detailing the number of students attending along with repeat offenders

Kevin Beaumont, Principal

- Shared that the teachers found their students to be hard working for the state testing
- Teachers prepared their students which helped alleviate stress

Lisa King:

- Dashboard
  - Teaching staff attrition
    - ✓ Eleven teachers resigned during the summer and seven during the school year
  - Special Ed is at 10.7 with a preference for 17
  - ENL is at 4.3 with a preference for 10
- Board members suggested that the Dashboard align with the Strategic Plan

**GOVERNANCE COMMITTEE – Megan Bosco**

- Board Retreat and Training was held on Saturday
  - Appreciation extended to Kathy for her assistance
- Governance Committee will meet on May 2 at 5:30 p.m.
  - Slate of officers for the next school year will be discussed

**FINANCE COMMITTEE REPORT – Lisa King – (*Refer to Attachment A*)**

**Motion 190411.2**                      Upon a motion by Megan Bosco and duly seconded by Kathleen Hurley Wiecek, the following was submitted for adoption:  
RESOLVED that the Board of Trustees approve to amend the 403b to put in place the MyPlanLoan Continuation Program.

Voting in the affirmative:      Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Miriam Miranda-Jurado, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative:        None

Motion 190411.2 passed 7 to 0

## BUILDING COMMITTEE

Discussed seeking an estimate for renovating the open one-story building which would allow the school to remain in the current neighborhood

## CHAIR REPORT – *Nelson Blish*

- Board recruitment
- Antwan is recommending a candidate
- Another interested candidate would like to take a tour
- Referenced board training – annual gathering for retreat

## PUBLIC COMMENTS – None

## STRATEGIC PLAN – *Jason Mellen*

- Recent changes were discussed:
  - Accountability Matrix
  - Assessment to align with iReady and SFA data
  - Board will review staff retention on a regular basis
  - Staff surveys
  - Supporting teachers and teacher aides in certification efforts
  - Effective governance – refined the language
  - Recruit board members that represent the community we serve

**Motion 190411.3**                      Upon a motion by Jason Mellen and duly seconded by Lee Tutt, the following was submitted for adoption: RESOLVED that the Board of Trustees approve to adopt the Strategic Plan as presented.

Voting in the affirmative:      Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Miriam Miranda-Jurado, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative:          None

Motion 190411.3 passed 7 to 0

**Motion 190411.4**            Upon a motion by Jason Mellen and duly seconded by Julie Boland, the following was submitted for adoption: RESOLVED that the Board of Trustees approve to adjourn the meeting at 7:08 p.m.

Voting in the affirmative:    Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Miriam Miranda-Jurado, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative:        None

Motion 190411.4 passed 7 to 0

**NEXT BOARD MEETING:** Thursday, May 9, 2019

**As of Feb 2019**

	MTD Actual	MTD Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance
<b>Revenue</b>	<b>480,947</b>	<b>513,391</b>	<b>(32,444)</b>	<b>4,009,085</b>	<b>4,200,342</b>	<b>(191,257)</b>
<b>Expenses</b>	<b>504,219</b>	<b>515,344</b>	<b>(11,125)</b>	<b>3,870,343</b>	<b>4,065,742</b>	<b>(195,399)</b>
<b>Net</b>	<b>(23,271)</b>	<b>(1,953)</b>	<b>(21,318)</b>	<b>138,742</b>	<b>134,600</b>	<b>4,142</b>

**Cash on Hand**     **1,355,981**    **16,649 in Receivables**

**Plus Investments**    **696,897**