

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, FEBRUARY 21, 2019**

Present: Nelson Blish, Julie Boland, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek

Absent: Megan Bosco, Jason Mellen

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the February 21, 2019 Board of Trustees meeting on February 12, 2019. Public notice was also posted in the school and on the school website.

BOARD MEETING

The Board Meeting was called to order at 5:59 p.m. and the mission statement was shared.

Motion 190221.1 Upon a motion by Bliss Owen and duly seconded by Kathleen Hurley Wiecek, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the January 10, 2019 minutes.

Voting in the affirmative: Nelson Blish, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 190221.1 passed 5 to 0

Motion 190221.2 Upon a motion by Bliss Owen and duly seconded by Lee Tutt, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the January 22, 2019 minutes.

Voting in the affirmative: Nelson Blish, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt, Kathleen Hurley Wicorek

Voting in the negative: None

Motion 190221.2 passed 5 to 0

LEADERSHIP TEAM REPORT

Lynn McCarthy:

- A Notice of Deficiency with Request for a Corrective Action Plan was received from the State Education Department highlighting the improvements needed for our corrective action plan:
 - Academic Deficiencies created an identification as a Comprehensive Support and Improvement School
 - Enrollment Deficiencies highlight a need to enroll a comparable number of multi-lingual/English learners when compared to the Rochester City School District
 - We had a discussion with the State Education Department Charter School Office following up:
 - ✓ This status is not punitive
 - ✓ This status allows for improvements through an action plan to help us grow
 - ✓ Assistance with support and interventions
 - We need to make improvements in our test scores:
 - ✓ Test preparation has been implemented with designated block time each week for ELA and Math
 - ✓ Preparing our students for familiarity with the type of questions our students can anticipate on the tests
 - ✓ Offering Saturday Test Preparation Sessions for Identified Students on five Saturdays
 - ✓ Teachers are being paid for one hour of preparation time each week
 - ✓ Added an Rtl teacher for grades 1-3
 - Parent/Guardian and Staff Surveys are being collected
 - We already have changes in place for our next lottery to address our enrollment deficiencies
 - ✓ We have also reached out to the Ibero-American Action League
 - ✓ We are also planning to advertise using different languages
- A postcard related to our upcoming fundraiser (Silent Disco) was distributed

- In Kind and Cash Donations are being processed
 - Many local establishments have donated items/cash/gift cards to support our school (for Open House, Family Night Bingo and the upcoming Silent Disco)
 - Cash donations for the Silent Disco and Family Night Bingo are currently at \$2,000
 - In Kind Donations for Family Nights, Open House and Silent Disco currently at \$1,378

KEVIN BEAUMONT, Principal

- Parent Teacher Conferences – a strong turnout from our families
- Science Night – many families attended
 - Science stations were set up for families to experiment
 - Board members requested a return to the format used last year – to be held during the day with judging, etc.

LISA KING

- Dashboard:
 - Enrollment is at 392 after a family withdrew
 - Two new staff members added in January:
 - ✓ 2nd Grade Teacher
 - ✓ 5th Grade Teachers Assistant
 - Wait list for Kindergarten is currently at 100
 - Applications for the next school year at 345 to date
 - ✓ Sibling applications total 26 to date
 - ✓ ELL students at 17
 - E3 will be advertising as a group for all charter schools
 - PTA has \$3,000 to spend – no grant requests from teachers to date

GOVERNANCE COMMITTEE REPORT – Megan Bosco

- Due to Megan's current work commitments, Kathy will be stepping up to help with Governance in the interim
 - Evaluation requirements for CEO
 - Board Retreat for Board and Leadership Team

FINANCE COMMITTEE REPORT – *No Report*

CHAIR REPORT

- Encouraged support of the Silent Disco

BUILDING COMMITTEE

- A tour of the Sibley Building will be rescheduled for board members that have not toured since the last date did not fit most schedules
- The other possible available option located nearby in the neighborhood was toured by a small group and another tour will be set for other board members
 - The location and interior allow for possibilities (solid walls, two story warehouse, windows can be added)
 - Will begin work on preparation for a layout and cost estimate to renovate
- St. Bridget's might be an option – will work on securing financing at this time

PUBLIC COMMENTS – *None*

Motion 190221.3 Upon a motion by Miriam Miranda-Jurado and duly seconded by Kathleen Hurley Wiecek, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:10 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Miriam Miranda-Jurado, Bliss Owen, Lee Tutt, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 190221.3 passed 6 to 0

NEXT BOARD MEETING: Thursday, March 14, 2019