

URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, DECEMBER 13, 2018

Present: Nelson Blish, Megan Bosco, Jason Mellen, Bliss Owen, Lee Tutt

Absent: Julie Boland, Miriam Miranda-Jurado, Kathleen Hurley Wiecek

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the December 13, 2018 Board of Trustees meeting on December 5, 2018. Public notice was also posted in the school, published in the school newsletter and on the school website.

BOARD MEETING

The Board Meeting was called to order at 6:00 p.m. and the mission statement was shared followed by introductions by all in attendance.

Motion 181213.1 Upon a motion by Megan Bosco and duly seconded by Lee Tutt, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the November 8, 2018 minutes.

Voting in the affirmative: Nelson Blish, Megan Bosco, Jason Mellen, Bliss Owen, Lee Tutt

Voting in the negative: None

Motion 181213.1 passed 5 to 0

LEADERSHIP TEAM REPORT

Lynn McCarthy:

- Data for the first quarter of the new school year was shared (baseline)
 - First quarter - 7% gain
 - Middle school - 6% gain
 - Goal for end of year is 51% and at 47% school wide
 - 6th grade - 60% reading at or above grade level
 - 4th grade moved 6% but still at 36%

- 2nd graders moved up to 12%
- 61% of our kindergarten students are where they should be at this time
- RTI teacher has been hired
- Regents will meet with us in March or April
- Will make contact with Willow - Bivona Child Advocacy program – trauma informed classrooms
- UCCS fundraiser planned on March 23 from 8-10 p.m. - Silent Disco at The Penthouse at One East Avenue
 - Event planner and graphic designer donating time and materials
 - The Penthouse at One East Avenue will sell tickets
 - \$30 per ticket or \$50 per couple
 - Donation of Pepsi products
 - Finger food will be provided by Wegmans
- Mandated harassment training has been completed in advance – due in October next year and will be held annually
- Our Mission Statement change has been approved by the State (non-material change)
- A minor wording change is needed for a motion to increase our population of ELL and Special Ed students; original resolution was approved in April:

Motion 181213.2

Upon a motion by Jason Mellen and duly seconded by Lee Tutt, the following was submitted for adoption: RESOLVED that the Board of Trustees approves to establish a weighted lottery system for student enrollment to ensure its population of English Language Learners and students receiving Special Education matches neighborhood census data. The resolution will be adopted and added to the Charter upon SED's approval.

Voting in the affirmative: Nelson Blish, Megan Bosco, Jason Mellen, Bliss Owen, Lee Tutt

Voting in the negative: None

Motion 181213.2 passed 5 to 0

Monthly Focus – Special Education Compliance – Ann Schuhmann

- Shared a presentation providing an overview of Special Education and 504 Plans at UCCS

Kevin Beaumont, Principal

- There are 81 students in Grades 3-8 on our Honor Roll
- A celebration was held (field trip including bowling/lunch)
- Breakfast with Santa was held at the Cheesecake Factory for our kindergarten students
 - Organized by the Center for Youth

- Each kindergartener enjoyed a delicious breakfast and received a gift from Santa
- Our Winter Store event will be held next week
- Each student is allowed to shop for three gifts to be wrapped for three family members/friends
- After break, a staff holiday party will be held for all UCCS employees and board members
- Pennies for Patients fundraiser was held
 - Spokesperson came in and shared with all of our students how it supports the Leukemia and Lymphoma Society
 - Monthly assemblies were held incorporating Social Studies curriculum
 - Counted our money collected each week as a math development skill
 - Incentives for top earners
 - Students embraced the offerings of coins to support

Lisa King:

- Dashboard
 - Demographics consistent
 - One student withdrew from third grade and has been replaced
 - One teacher resigned in second grade – interviewing for a replacement at this time
 - One food staff member was terminated
 - Waiting list for 2019-2020 with 94 applications received to date for next year
 - All Winter Store donations received to date are very much appreciated
 - The Kennedy Foundation gave us a cash donation

FINANCE COMMITTEE REPORT – Bliss Owen/Lisa King – (*Refer to Attachment A*)

- \$18,000 over projected revenue
- \$130,000 net over plan
- \$419,000 net income

BUILDING COMMITTEE

- Proposal received and reviewed related to space downtown at the Sibley Building
 - Determined how much we can afford to purchase a building
 - Annual costs of approximately \$500K
 - Plan is to add students with the additional space
- Parish would like us to remain at our current location and is offering a one-year lease renewal at 3% increase or three-year renewal at 2% increase or five-year renewal at no increase in years one and two with a 2% increase to follow.
- Meeting was held at Kodak to explore building at the Eastman Business Park – six acres and constructing our own building on that space is cost prohibitive
- A building in the neighborhood on Blossom Road may be available for purchase and renovations

- Encouraging questions for a possible vote in January and February

PUBLIC COMMENTS – None

Motion 181213.3 Upon a motion by Bliss Owen and duly seconded by Jason Mellen, the following was submitted for adoption: **RESOLVED** that the Board of Trustees adjourn the meeting at 7:46 p.m.

Voting in the affirmative: Nelson Blish, Megan Bosco, Jason Mellen, Bliss Owen, Lee Tutt

Voting in the negative: None

Motion 181213.2 passed 5 to 0

NEXT BOARD MEETING: Thursday, January 10, 2019

As of Oct 2018

	MTD Actual	MTD Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance
Revenue	654,622	629,922	24,700	2,101,861	2,083,884	17,977
Expenses	471,841	532,634	(60,793)	1,682,528	1,794,564	(112,036)
Net	182,781	97,288	85,493	419,333	289,320	130,013

Cash on Hand **1,168,074** **198,453 in Receivables**

Plus Investments **774,894**