

URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, MARCH 5, 2015

**Present:** Nelson Blish, Megan Bosco, Augie Melendez, Jason Mellen, Sidney Moore, Joan Moorehead, John Page, Gladys Pedraza-Burgos, Frank Rossi, Antwan Williams, Spiro Ziogas

**Absent:** Ed Cavalier, Natosha McDonald

**Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the March 5, 2015 Board of Trustees meeting on February 23, 2015. Public notice was also posted in the school and on the website.

The Board of Trustees meeting was called to order at 6:02 p.m. by Frank Rossi and the mission statement was shared.

**Motion 150305.1** Upon a motion by Nelson Blish and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the February 5, 2015 minutes.

**Voting in the affirmative:** Nelson Blish, Megan Bosco, Augie Melendez, Jason Mellen, Sidney Moore, Joan Moorehead, John Page, Gladys Pedraza-Burgos, Frank Rossi, Antwan Williams, Spiro Ziogas

**Voting in the negative:** None

Motion 150305.1 passed 11 to 0

### Leadership Team Report

#### Nicole Berg & Eric Robinson

- Practice test data was shared/discussed
  - 6<sup>th</sup> grade data did not improve and was worse with the following explanations provided:
    - ✓ Scored a lot of high 2's
    - ✓ Experienced teacher/staffing changes
    - ✓ Often this grade is a "known cohort"
  - Strategies in place to address:
    - ✓ Extra resources including extra test prep subs placed in grades 4-8 for the next five weeks to help the 1's and focus more intently on the 2's and 3's

- ✓ Consideration being given to “teacher looping” - retaining the same teacher from grade to grade (to be discussed this summer)
- eDoctrina:
  - Program that helps drive data with parent-friendly reports; for teachers it drills down to specific standards/skill sets that students need to work on
  - Modeling what the Charter School of Applied Technology used very successfully so far
  - Suggestion from BOT members – cost absorbed into this year’s budget but would like to prepare/budget for next year
- SED Visit
  - Half-day visit set for Tuesday, March 24 with our new liaison
  - Classroom visits and Leadership Team meeting
  - Sidney Moore will try to be available to meet her

### Lisa King

- Dashboard Review
  - Data remains consistent
  - Enrollment
    - ✓ Currently at 405 students
    - ✓ 110 applications for K-8 so far
    - ✓ Advertising to market ourselves to compete with the existing and numerous new charter schools in the area
- Charter Fair at Ryan Center at #33 School set for Saturday, March 7. Lisa King, Vicki Gouveia, and Kisha Stubbs will be attending to represent UCCS.

### Miriam Steinberg

- Parent Forum this Saturday, March 7
- Advertising (radio, billboards, posters at rec centers, word of mouth, etc.) with a billboard slated to be up March 16 at University and 490. New application acceptance cut-off date is April 10 and our Enrollment Lottery is April 11.

### Governance Report – Megan Bosco

- Organized the upcoming Board Retreat this Saturday, March 7 to include the Leadership Team and the Board of Trustees

### Finance Report – Spiro Ziogas (*Refer to Attachment A*)

- The monthly bank statements were reviewed and signed off by Patrick Shager, Finance Committee Member

**Motion 150305.2** Upon a motion by Spiro Ziogas and duly seconded by Frank Rossi, the following was submitted for adoption: RESOLVED that the Board of Trustees approve Form 990.

Voting in the affirmative: Nelson Blish, Megan Bosco, Augie Melendez, Jason Mellen, Sidney Moore, Joan Moorehead, John Page, Gladys Pedraza-Burgos, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative: None

Motion 150305.2 passed 11 to 0

#### **Chair Report – Sidney Moore**

- Ed shared with Sidney his desire to stay on as CEO for two more years
- Sidney is in favor of this plan and will follow normal procedures with the Executive Committee to make a decision regarding this matter

#### **Public Comments**

None

**Motion 150305.3** Upon a motion by Augie Melendez and duly seconded by Spiro Ziogas, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:02 p.m.

Voting in the affirmative: Nelson Blish, Megan Bosco, Augie Melendez, Jason Mellen, Sidney Moore, Joan Moorehead, John Page, Gladys Pedraza-Burgos, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative: None

Motion 150305.3 passed 11 to 0

**Next Board Meeting:** Thursday, April 9 at 6 p.m.

**TREASURER'S REPORT**

Finance Meeting on Thursday, February 24, 2015

<b>As of Jan., 31, 2015</b>	<b>MTD Actual</b>	<b>Current Month Budget</b>	<b>Current Month Variance</b>
Revenue	\$515,709	\$561,053	\$(45,344)
Expenses	\$612,761	\$642,288	(\$29,527)
Net Income	\$(97,052)	(\$81,235)	\$(15,817)
Depreciation Expense	\$15,791	\$12,500	\$3,291
Net Income w/out Depreciation	\$(81,261)	\$(68,735)	\$(12,526)
Cash on Hand	\$1,267,437 (Savings account has \$334,964)		

The topics of conversation were as follows:

1. **YTD Net income is \$284,374 vs YTD Budget of \$262,818 and YTD Variance of \$21,556 (\$390,785 vs \$350,318 with depreciation added back).**
2. The revenue line has a variance of \$(45,344) due primarily to an aggressive number budgeted for Title Funding for January. The budget called for an inflow of \$100,000 but we received \$46,000. The balance of the short fall was with per pupil funding where we were \$(10,223) under budget. Subsequently YTD Revenue is \$(3,216) less than budget but, YTD Expenses are \$24,772 below budget.
3. The monthly bank statements were reviewed and signed off by Patrick Shager, Finance Committee Member.
4. On the cost savings side, the school has had 2 payrolls with the new payroll company and they have signed up with a new water service. The new vendors have brought on cost savings in both areas.
5. The Finance Committee was presented the 2013 990 Tax Return for our review. The 990 is a reflection of what Bonadio had recorded from our last audit. The numbers were reviewed and acknowledged by our accountants at Freed Maxick. The Business office identified some inaccuracies with respect to board members and positions on the board. Those were corrected. The finance committee approved the 990. Tonight I ask for the BOT to approve the 990 so that it can be filed with the IRS.