

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, AUGUST 9, 2018**

Present: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Bliss Owen,
Kathleen Hurley Wiecek

Absent: Miriam Miranda-Jurado, Lee Tutt

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the August 9, 2018 Board of Trustees meeting on July 31, 2018. Public notice was also posted in the school, published in the school newsletter and on the school website.

BOARD MEETING

The Board Meeting was called to order at 6:01 p.m. and the mission statement was shared.

New staff member Ebone Creighton (placement for one year through AmeriCorps) was introduced and all board members introduced themselves.

Motion 180809.1 Upon a motion by Bliss Owen and duly seconded by Kathleen Hurley Wiecek, the following was submitted for adoption:
RESOLVED that the Board of Trustees approve the June 14, 2018 minutes.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180809.1 passed 6 to 0

LEADERSHIP TEAM REPORT

L. McCarthy:

- Received grant from the M&T Charitable Foundation in the amount of \$1,500 which will be used to purchase novels for grades 6-8 for the Reading Edge program through Success for All
- Shared the list of topics/guests that will be included throughout the school year at each monthly board meeting
- Overview of the very busy week planned for Professional Development
 - Employee Handbooks have been completed after review by our attorneys and will be reviewed with staff members
 - A staff binder is being created for each staff member and content will be reviewed during Professional Development
 - A staff outing is planned for all during the week (a boat tour and luncheon)
 - Staff will have time during the week for set up of their classrooms
 - All staff is being trained and re-trained for the Getting Along Program
 - Success for All training will also be held
- Grade 6 and 7 students - along with all new students - are invited to UCCS for the afternoon of September 4
- Student Success Teams will provide tours of the buildings and answer questions
- There are minimal changes made to the Code of Conduct and all were approved by UCCS attorneys; all updates were shared with BOT members

Motion 180809.2

Upon a motion by Jason Mellen and duly seconded by Julie Boland, the following was submitted for adoption: RESOLVED that the Board of Trustees adopt the Code of Conduct as revised.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180809.2 passed 6 to 0

All revisions made to the Personnel Policy Employee Handbooks were reviewed. (Two different handbooks were created this year – one for 10-month employees and one for 12-month employees.)

Motion 180809.3 Upon a motion by Julie Boland and duly seconded by Bliss Owen, the following was submitted for adoption: **RESOLVED** that the Board of Trustees adopt the Personnel Policy Employee Handbooks as revised.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180809.3 passed 6 to 0

Lisa King:

- The Audit is progressing and continuing
 - Financials have been drafted and are in for review
 - A draft copy of the audit is expected by the end of next week
- Reviewed some NYS changes
- Summer School ended last Friday after four weeks
 - 120 students enrolled
 - ✓ 71% attended on a regular basis
 - Academic focus – SFA, Math and Science
 - After School Program – afternoon of Summer School
 - ✓ 53 students
 - ✓ 90% attended on a regular basis
 - Friday “fun” 1.5-2 hour period was added to the academics for the week
 - ✓ Ice cream sundaes, dance party, luau
 - Budgeting for Summer School
 - ✓ Budgeted for five buses and only need four – extra \$24,000 must be used by August 31
- Interviews underway to finish replacing teachers that resigned
- Received communication regarding Title II funds and an error in the formula resulting in over allocation by the State. We have a five-year period of time to reimburse the amount sent and Title III funds will offset most.
- Waiting list is currently at 824

GOVERNANCE COMMITTEE – M. Bosco

- All monthly meetings are scheduled

FINANCE COMMITTEE – B. Owen

- All monthly meetings are scheduled

BUILDING COMMITTEE

- No update/report this month

CHAIR REPORT – N. Blish

- A discussion was held regarding a planned future update for the Mission Statement. It will be going through the Governance Committee and L. McCarthy would like to be informed if anyone is interested in helping with the revision.
- Nelson shared that he is creating a Kickstarter Page

PUBLIC COMMENTS

None

Motion 180809.4 Upon a motion by Kathleen Hurley Wiecek and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:45 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180809.4 passed 6 to 0

NEXT BOARD MEETING September 13, 2018