

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, JUNE 14, 2018**

Present: Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Kathleen Hurley Wiecek

Absent: Tracy Armstrong, Jason Mellen, Joan Moorehead

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the June 14, 2018 Annual Meeting and Regular Board of Trustees meeting on June 5, 2018. Public notice was also posted in the school, published in the school newsletter and the school website.

ANNUAL MEETING

The Annual Meeting was called to order at 6:00 p.m. by Nelson Blish.

Presented the proposed slate of officers and committee chair identified by the Governance Committee for 2018-2019:

BOT Chair: Nelson Blish
BOT Vice Chair: Kathleen Hurley Wiecek
BOT Treasurer: Bliss Owen
BOT Secretary: Julie Boland
Governance Committee Chair: Megan Bosco

Motion 180614.1 Upon a motion by Megan Bosco and duly seconded by Julie Boland, the following was submitted for adoption: **RESOLVED** that the Board of Trustees formally accept the slate of officers and committee chair for 2018-2019 identified by the Governance Committee.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180614.1 passed 6 to 0

Motion 180614.2 Upon a motion by Julie Boland and duly seconded by Bliss Owen, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the Annual Meeting at 6:03 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180614.2 passed 6 to 0

BOARD MEETING

The Board Meeting was called to order at 6:04 p.m. and the mission statement was shared.

Motion 180614.3 Upon a motion by Miriam Miranda-Jurado and duly seconded by Julie Boland, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the May 10, 2018 minutes.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180614.3 passed 6 to 0

LEADERSHIP TEAM REPORT

Lynn McCarthy

- Washington, DC trip was coordinated for students in grades 7 and 8
 - There were no incidents and the trip was successful and meaningful
 - Received \$3,350 in sponsorships with appreciation extended to A. Bertucci and S. Korba for seeking donations from our vendors/businesses
- Preparations for graduation ceremony
 - 6 p.m. on Wednesday, June 20
 - Four admission tickets provided to each family

- Living Environment Regents Exam – 8th Grade Students
 - Held from 1:15-4:15 p.m. and many students continued working past dismissal time
 - Testing was a positive experience this year
- Summer school groups have been formed for the Success for All Program
- Contract has been signed for the Success for All program for middle school students (grades 6, 7, and 8) for the next school year
- All middle school teachers will be trained to teach the Reading Edge Program
- An incident on campus involving a staff member is currently under investigation

Nicole Berg

- Math testing is complete and we are awaiting results
- End of the year is hectic – we are focused on maintaining structure and continued strong academics
 - Behavior problems increase when structure decreases
- Many field trips are being held for students at this time

Lisa King

- Dashboard
 - We are fully enrolled for the next school year

GOVERNANCE COMMITTEE – M. Bosco

- Welcoming Lee W. Tutt as a prospective board member
 - Application process completed and will be submitted for SED review soon

Motion 180614.4

Upon a motion by Kathleen Hurley Wicorek and duly seconded by Bliss Owen, the following was submitted for adoption: RESOLVED that the Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no state or federal criminal history, or having provided such history to SED if found, has voted to select Lee W. Tutt to its Board of Trustees, with a term expiring on June 30, 2021, pending approval by SED. The resolution approving Lee W. Tutt is formally adopted upon SED's approval and this motion is considered final with no need for further BOT approval.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180614.4 passed 6 to 0

- Nelson shared that Lee W. Tutt is a Kodak PhD scientist (distinguished inventor with many patents) and volunteered to be a judge at the UCCS Science Fair this year. He has served on a board for a different charter school, has shown interest, toured the school, and is a highly enthusiastic and intelligent person. Lee has been involved in a robotics program with another school and will make an excellent addition to the UCCS BOT.

FINANCE COMMITTEE – L. King (*Refer to Attachment A*)

- Financials are strong
- Discussed a transfer of funds at M&T in the amount of \$250,000 to an interest bearing account

Motion 180614.5 Upon a motion by Kathleen Hurley-Wiecek and duly seconded by Bliss Owen, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the transfer of \$250,000 to an interest bearing account.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180614.5 passed 6 to 0

- A discussion was held related to the CEO meeting or exceeding goals set forth in the contract. The Finance Committee recommended authorization of the bonus:

Motion 180614.6 Upon a motion by Julie Boland and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees approve to authorize a bonus for the CEO as a result of meeting or exceeding goals set forth in the contract.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Kathleen Hurley Wicorek

Voting in the negative: None

Motion 180614.6 passed 6 to 0

PTA REPORT – Julie Boland

- Slate of officers was established at the last meeting
 - K. Stubbs will be taking over as Co-president of the PTA (along with a parent)

BUILDING COMMITTEE REPORT

- Sibley Building was visited again
- Colgate Divinity is for sale with a possible buyer for a non-school purpose which might be difficult to develop in that area
- Rochester City School District buildings might become available in September – the School Board will be making decisions related to four possible options for relocating UCCS

CHAIR REPORT – N. Blish

- Discussed the Red Wings game event held recently (popular field trip and it was very exciting for two students that caught balls)
- Will reach out to T. Armstrong and J. Moorehead with an invitation to attend the graduation ceremony and be recognized

PUBLIC COMMENTS

- Discussed making a small revision to the Mission Statement in the future – revising the word “destiny” to “challenge”
- N. Blish will explore the possibility of planning a BOT function - Red Wings game for BOT members and leadership team members

Motion 180614.7

Upon a motion by Megan Bosco and duly seconded by Kathleen Hurley Wiecek, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:13 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Miriam Miranda-Jurado, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180614.7 passed 6 to 0

NEXT BOARD MEETING August 9, 2018

As of April 2018

	MTD Actual	MTD Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance
Revenue	601,958	533,250	68,708	5,137,981	5,065,850	72,131
Expenses	468,947	521,211	(52,264)	4,875,079	5,032,031	(156,952)
Net	133,010	12,039	120,971	262,901	33,819	229,082

Cash on Hand **1,039,335** **176,784 in Receivables**

Plus Investments **760,608**

Note: We will be under budget in Revenue because the \$160,000 from the Senate needed to be recorded in 2016/2017 per the Charter School Office. We will be over in Expenses because the BOT approved of a new reading program (Success for All) with a cost of \$145,000.