

URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, APRIL 12, 2018

Present: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Miriam Miranda-Jurado, Kathleen Hurley Wiecek

Absent: Tracy Armstrong, Joan Moorehead, Bliss Owen

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the April 12, 2018 Board of Trustees meeting on April 3, 2018. Public notice was also posted in the school, published in the school newsletter and on the school website.

BOARD MEETING

The board meeting was called to order at 5:59 p.m.

Motion 180412.1 Upon a motion by Megan Bosco and duly seconded by Kathleen Hurley Wiecek, the following was submitted for adoption: RESOLVED THAT THE Board of Trustees approve the March 8, 2018 minutes.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Miriam Miranda-Jurado, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180412.1 passed 6 to 0

LEADERSHIP TEAM REPORT

Lynn McCarthy

- **Success for All (SFA):**
 - The percentage of students reading at or above grade level is at 50% (up from 30%)
 - A total of 47 students have moved to “at or above grade level” since the beginning of the school year (22 of 47 were just moved this third quarter)
 - Grade one went up and then slipped back down since they need to move two cells each quarter
 - We have increased tutoring at the grade one level
 - We are looking at the best practices of SFA to determine best way to incorporate throughout the day

- Our 4th and 5th graders are strong performers and we are hopeful this will be reflected on their State testing
- Improvements are the result of the hard work of our teachers and coaches
- Review of all Grant proposals:
 - When we are denied, there is a follow up to request feedback
 - When denied, we will reapply in some cases
 - Requested help from any BOT members that might be able to provide a connection to the Wilson Foundation
 - Introductory meetings are set with M&T Bank and the Daisy Marquis Jones Foundation
 - Sought sponsorship for our 8th graders traveling to Washington, DC through the vendors we do business with and we have partnered with quite a few of them to date
- Professional Development on April 20:
 - Leadership team will be meeting to review and finalize the proposed budget for the 2018-2019 school year
 - Certified teachers will be correcting state test along with staff from Eugenio Maria de Hostos Charter School
 - Some teaching staff members will be at the Center for Youth to attend training that is focused on behavior management for teachers
 - Some staff members will attending First Aid training
- 2018-2019 School Calendar:
 - Rochester City School District has released their calendar in detail so we will put our calendar together

Nicole Berg

- Updates:
 - NYS testing took place this week – day two completed today as testing days were decreased to three from two past years
 - ✓ Our paper based testing was not impacted by technology issues experienced
 - ✓ General feeling of confidence
 - ✓ Opt outs involved fewer students compared to last year which was less than the year before
- Award Ceremony was held at school this week
 - Parents attended
 - Involves a type of competitiveness we appreciate

Lisa King

- Dashboard
 - Enrollment is consistent with demographic and currently at 397
 - Teaching staff – fifth grade teacher resigned and our Building Sub has been placed in this classroom for the remainder of the school year
- Lottery
 - Was held electronically this year and went well
 - We offered 46 openings - 44 in Kindergarten and 2 in Second Grade
 - Siblings were granted priority
 - Offer for admission is sent via text or email

- Responses:
 - ✓ 33 have accepted
 - ✓ 12 offers out - will follow up on them
 - ✓ 5 declined
 - ✓ 28 withdrew
 - ✓ 620 currently on our wait list
- Security:
 - Police Department visited and evaluated the buildings and we received overall approval with some suggestions for improvement:
 - ✓ Improved lighting
 - ✓ Numbering windows for visibility from the exterior
 - ✓ Numbering doors for emergency access

GOVERNANCE COMMITTEE REPORT – M. Bosco

- The last visit with NYSED involved a discussion related to providing a statistical advantage to ELL and Special Education students since our enrollment numbers are lower than the Rochester City School District

Motion 180412.2 Upon a motion by Megan Bosco and duly seconded by Julie Boland, the following was submitted for adoption: RESOLVED that the Board of Trustees approves to give statistical advantage in the student enrollment lottery system to ensure its population of English Language Learners and Students Receiving Special Education matches neighborhood census data. The resolution will be adopted and added to the Charter upon SED's approval.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Miriam Miranda-Jurado, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180412.2 passed 6 to 0

BUILDING COMMITTEE REPORT – L. McCarthy/M. Miranda-Jurado

- The Committee has visited several available locations for consideration and is continuing the search to find the right fit for our K-8 School:
 - Kodak Building (natural light did not meet code as most space was interior and was offered as a lease not purchase option)
 - Stepping Stones – currently under State control and would involve assuming the debt of prior owners
 - Interested in current space and property if an option to purchase is available; we are attempting to negotiate with the Diocese
 - ✓ Located in an ideal neighborhood
 - ✓ Would like options to expand and redesign

- Sibley Building (downtown location with some challenging logistics for young students and their families)
 - Former college location that includes three science labs
 - Would involve renovations to fit our needs
 - A large downtown building that includes residential properties along with businesses
 - Partnering with YMCA for physical education might be an option (would involve a walk of 1.5 blocks)
- Will continue to gather information about other properties as they become available in the area

FINANCE COMMITTEE (Refer to Attachment A) – J. Mellen/L. King

- Strong financial standing
- The upcoming proposed budget was discussed at our last meeting
 - Additional state budget allocation of \$782 Per Pupil increasing revenue of \$308,890
 - A discussion took place related to teacher and staff pay rates – UCCS wants to be the best we can be in terms of pay rates for all staff members
 - Discussed moving some funds from the savings account to a money market account
 - Will be coordinating a special meeting of the BOT for the single purpose of reviewing the proposed budget so approval will be available at the next regularly scheduled meeting on May 10.
 - ✓ Date set for Thursday, April 25 at 5 p.m.

PTA REPORT – Julie Boland

- Grants are available and we are receiving applications for the end of the year
- One more PTA meeting is planned after this month
- A joint meeting with the After School Program that will include a performance by the Step Team and a slide presentation regarding our After School Program – to be held on Wednesday, April 25 with dinner provided by After School and dessert provided by the PTA; RSVP's are requested

PUBLIC COMMENTS

- A suggestion was made that we review the wording of our mission statement and consider making an adjustment in the future

Motion 180412.3 Upon a motion by Jason Mellen and duly seconded by Julie Boland, the following was submitted for adoption: **RESOLVED** that the Board of Trustees enter Executive Session at 7:10 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Miriam Miranda-Jurado, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180412.3 passed 6 to 0

Motion 180412.3 Upon a motion by Julie Boland and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees end Executive Session at 7:20 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Miriam Miranda-Jurado, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180412.3 passed 6 to 0

Motion 180412.3 Upon a motion by Julie Boland and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:21 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Miriam Miranda-Jurado, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180412.3 passed 6 to 0

NEXT BOARD MEETING

➤ Thursday, May 10, 2018

As of February 2018

	MTD Actual	MTD Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance
Revenue	447,821	520,225	(72,404)	3,973,457	3,987,750	(14,293)
Expenses	456,102	508,682	(52,580)	3,875,045	3,829,270	45,775
Net Income	(8,281)	11,543	(19,824)	98,411	158,480	(60,069)

Cash on Hand 935,487 42,380 in Receivables

Plus Investments 760,056

Note: We will be under budget in Revenue because the \$160,000 from the Senate needed to be recorded in 2016/2017 per the Charter School Office. We will be over in Expenses because the BOT approved of a new reading program (Success for All) with a cost of \$145,000.