

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, MARCH 8, 2018**

**Present:** Tracy Armstrong, Nelson Blish, Julie Boland, Miriam Miranda-Jurado, Joan Moorehead, Kathleen Hurley Wiecek

**Absent:** Megan Bosco, Jason Mellen, Bliss Owen

**Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the March 8, 2018 Board of Trustees meeting on February 27, 2018. Public notice was also posted in the school, published in the school newsletter and on the school website.

***BOARD MEETING***

The board meeting was called to order at 6:05 p.m. and the mission statement was shared.

**Motion 180308.1** Upon a motion by Julie Boland and duly seconded by Joan Moorehead, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the February 8, 2018 minutes.

**Voting in the affirmative:** Tracy Armstrong, Nelson Blish, Julie Boland, Miriam Miranda-Jurado, Joan Moorehead, Kathleen Hurley Wiecek

**Voting in the negative:** None

Motion 180308.1 passed 6 to 0

**LEADERSHIP TEAM REPORT**

**Lynn McCarthy**

- SFA reading results were shared – students are showing improvement
- MCC Partnership meeting went well
  - Interest in partnering with UCCS for Saturday Academy
  - COVE program
  - Medical/dental program

- Middle school students would attend a one-week on-campus visit to get a feel for college life
- Work to form cohorts with TA's to become certified if interested (similar to a 2+2 Program)
- Saturday Academy
  - Started this past weekend
  - 72 students are registered
  - 64 students attended even with the poor weather forecast
  - Classes were terrific and held the interest of the students
    - ✓ Cooking classes
    - ✓ "Medical School"
    - ✓ Legos
    - ✓ Simple Machines
    - ✓ Robotics
- Science Fair
  - Held our first and it was great – well organized and ran smoothly per a BOT member that served as one of the judges
  - Well attended by families in the evening
- Summer School
  - Program is scheduled to run from July 9 – August 3 and is currently in the planning stages
  - Some changes are being considered:
    - K-7
    - 9 a.m.-1:30 p.m. Academics (ELA, Math, Science)
    - 1:30 p.m. – 5 p.m. Extended Program – similar to our After School Program with field trips, games, rotations/stations
      - ✓ No bus transportation would be provided for the afternoon program
- Group of staff members will attend an event at the Rochester Riverside Convention Center: How to Encourage Lifelong Readers and Writers (a free event, close by, more staff can attend – one from each grade grouping and then sharing the information with remaining staff members)

### Nicole Berg

- SFA Conference in Phoenix was attended by C. Dibble and S. Howell – they are in the process of sharing with staff members
- Ashley Moore brought a flag and photos in to share with the students and staff from her time served in Guam
- Followed up regarding the Science Fair and Family Science Night – all positive

## Lisa King

- Dashboard:
  - Enrollment is currently at 397 with one opening in Kindergarten and one opening in 3<sup>rd</sup> grade
  - Board Chair requested that a comparison for staff changes (last year vs. current year) be included on the Dashboard going forward
  - Plans are set for the lottery in April – all charter schools will be coordinating electronically this year at a cost of \$3,000

**GOVERNANCE COMMITTEE REPORT** – None due to absence of M. Bosco, Committee Chair

**FINANCE COMMITTEE REPORT** (*Refer to Attachment A*) – Lisa King

- Finance Committee will be spreading out their meetings to every other month or as needed
- Over budget in revenue
- Over budget in expenses due to Success for All

**PTA REPORT** – J. Boland

- March fundraiser to be held March 15-29
- Upcoming PTA events – Staff Appreciation, treats for testing, and teacher grants
- Next PTA meeting will be a joint meeting with the After School Program on March 21 at 6 p.m. The After School Program will provide dinner and the PTA will provide dessert.
- PTA Officer Nominations will be held soon

**CHAIR REPORT** – N. Blish

- Meeting was held with Father Schrader regarding the building
- Meeting was held with Mayor Lovely Warren related to available buildings
- N. Blish provided details regarding the upcoming motion regarding his terms on the BOT (two year term vs. three year term)
  - If elected to a three-year term, his main goal/objective before he finishes his term will be to help the BOT and UCCS Leadership purchase property for the school (purchasing our current property from the church, finding an existing building for a move, or establishing a new build).

**Motion 180308.2**

Upon a motion by Joan Moorehead and duly seconded by Miriam Miranda-Jurado, the following was submitted for adoption:

Whereas on May 2, 2013, Nelson Blish was elected to serve the remainder of the term of a vacant Trustee seat expiring on June 30, 2015 and

Whereas on May 7, 2015, Mr. Blish was elected to an initial three-year term, expiring on June 30, 2018, but which was incorrectly identified as a second three-year term in the Board minutes; and

Whereas, the Bylaws of the Board of Trustees provide that no Trustee shall serve more than two consecutive three-year terms exclusive of any period during which a Trustee was filling a Board vacancy, and thus, Mr. Blish is eligible to serve another term as a member of the Board of Trustees;

Now therefore, RESOLVED that the Board of Trustees approve the motion.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Miriam Miranda-Jurado, Joan Moorehead, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180308.2 passed 6 to 0

**PUBLIC COMMENTS**

- A staff member who was terminated over a month ago attended to voice his opinion about lack of communication from superiors
- While the Board Chair shared that it is not a role the board gets involved in at this level, it was decided to go into Executive Session to clarify facts

**Motion 180308.3**

Upon a motion by Joan Moorehead and duly seconded by Kathleen Hurley-Wiecek, the following was submitted for adoption:  
RESOLVED that the Board of Trustees enter Executive Session at 7:13 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Miriam Miranda-Jurado, Joan Moorehead, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180308.3 passed 6 to 0

**Motion 180308.4** Upon a motion by Julie Boland and duly seconded by Joan Moorehead, the following was submitted for adoption: RESOLVED that the Board of Trustees end Executive Session at 7:29 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Miriam Miranda-Jurado, Joan Moorehead, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180308.4 passed 6 to 0

**Motion 180308.5** Upon a motion by Julie Boland and duly seconded by Joan Moorehead, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:30 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Miriam Miranda-Jurado, Joan Moorehead, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 180308.5 passed 6 to 0

#### **NEXT BOARD MEETING**

- Thursday, April 12, 2018

Urban Choice Charter School  
 Treasurer's Report  
 March 2018

**As of January 2018**

	MTD Actual	MTD Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance
<b>Revenue</b>	<b>441,993</b>	<b>516,425</b>	<b>(74,426)</b>	<b>3,525,636</b>	<b>3,467,525</b>	<b>58,111</b>
<b>Expenses</b>	<b>503,405</b>	<b>569,457</b>	<b>(66,052)</b>	<b>3,418,978</b>	<b>3,320,588</b>	<b>98,390</b>
<b>Net Income</b>	<b>(61,406)</b>	<b>(53,032)</b>	<b>(8,374)</b>	<b>106,657</b>	<b>146,937</b>	<b>(40,280)</b>
<b>Cash on Hand</b>	<b>1,317,540</b>	<b>73,128 in Receivables</b>				
<b>Plus Investments</b>	<b>760,056</b>					

*Note: We will be under budget in Revenue because the \$160,000 from the Senate needed to be recorded in 2016/2017 per the Charter School Office. We will be over in Expenses because the BOT approved of a new reading program (Success for All) with a cost of \$145,000.*