

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, DECEMBER 14, 2017**

Present: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Joan Moorehead, Bliss Owen, Kathleen Hurley Wiecek

Absent: Tracy Armstrong, Miriam Miranda-Jurado

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the December 14, 2017 Board of Trustees meeting on December 4, 2017. Public notice was also posted in the school and published in the school newsletter.

BOARD MEETING

The board meeting was called to order at 6:00 p.m. and the mission statement was shared.

All board members and staff members in attendance introduced themselves.

Motion 171214.1 Upon a motion by Julie Boland and duly seconded by Kathleen Hurley Wiecek, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the November 2, 2017 and November 16, 2017 minutes.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Joan Moorehead, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 171214.1 passed 7 to 0

LEADERSHIP TEAM REPORT

L. McCarthy

- Shared a summary of the results of the Success for All Program

- 39% (excluding Kindergarten) reading at above grade level – up 9 percentage points
- We are headed in the right direction
- Tutoring has been put in place and has been implemented with the students
 - ✓ Teacher Aides in the classrooms are assisting with tutoring
- RtI is in place for some students
- There is no base line for kindergarten students which is a concern – only 12 out of 41 students are at grade level
 - ✓ Students are lacking vocabulary and background knowledge
 - ✓ Ms. Dibble is working with the kindergarten teachers – grouping the students in learning labs and giving them individual attention while emphasizing the vocabulary
 - ✓ We are working with kindergarten students to build their ability to answer in complete sentences
- UCCS will be participating in a Science Fair for the first time to be held on March 6, 2018
 - UCCS will provide busing
 - Students will begin working on their projects – experimenting/investigation
 - Will be seeking to connect students with individuals in fields to provide support
- Saturday School is being planned for two five-week sessions that will accommodate 90 students in each five-week term
 - We will be offering four different classes (health and wellness - baking and snacking, step class, and two robotics classes)

N. Berg

- Shared a presentation highlighting the many positive things happening at UCCS
 - K-2 Friendship Feast
 - Girls' and Boys' Basketball Teams
 - Breakfast with Santa at the Cheesecake Factory – the General Manager and District Manager from Long Island attended

L. King

- Dashboard
 - Free and reduced increased by one half percent
 - One ENL student transferred
 - Four students left during the month of November, but all openings have been filled except one
 - Three staff members left in November
 - The ELA teacher has been transferred to Math

Monthly Focus – Math Coach – S. D’Agostino

- Shared a presentation with highlights related to Math scores and proficiency
- Discussed researching successful programs used by high achieving charter schools
- Coaching and guidance is planned to continue along with Common Core
- Specific feedback is provided and allows for an individual focus for students
- Building vocabulary for math and problem solving skills
- Planning a Math Night so families can visit UCCS and participate in fun math games

GOVERNANCE COMMITTEE REPORT – No report for this month

TREASURER’S REPORT – Jason Mellen (*Refer to Attachment A*)

- UCCS is in a good place financially
- Reviewed and discussed revisions made to Internal Control Policies

Motion 171214.2 Upon a motion by Jason Mellen and duly seconded by Megan Bosco, the following was submitted for adoption: **RESOLVED** that the Board of Trustees (as recommended by the Finance Committee), approve the changes made to the Internal Control Document.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Joan Moorehead, Bliss Owen, Kathleen Hurley Wiecek

Voting in the negative: None

Motion 171214.2 passed 7 to 0

PTA REPORT – Julie Boland

- PTA will not be meeting until after the holidays (third Wednesday of each month)
- Family event is planned in January
- Distributed all of the Niagara Chocolate fundraiser orders
- PTA is working with the Center of Youth – coordinating an After School Program Open House – PTA will provide dessert after dinner is served and benefits of the program will be shared

CHAIR REPORT – N. Blish

- CEO will share events for upcoming month at each board meeting
- Holiday Concert will be held on December 20 at 1 p.m. (K, 1st & 2nd grades)
- Reminder: If any visits to the school are planned, please send a note to the CEO and Principal to inform them of timing
- Winter Store will be held on Thursday 12/21 and Friday 12/22
- Building Committee is moving slowly while making some progress
 - A meeting with Father Schrader is planned for the near future
 - Former Deputy Mayor might be able to provide us with a connection to some buildings
 - Met with RE/MAX for an update
 - N. Blish, J. Boland, M. Miranda-Jurado plan to be part of the meetings related to facilities

PUBLIC COMMENTS - None

Motion 171214.3 Upon a motion by Jason Mellen and duly seconded by Kathleen Hurley Wicorek, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:07 p.m.

Voting in the affirmative: Nelson Blish, Julie Boland, Megan Bosco, Jason Mellen, Joan Moorehead, Bliss Owen, Kathleen Hurley Wicorek

Voting in the negative: None

Motion 171214.3 passed 7 to 0

NEXT BOARD MEETING

- Thursday, January 11, 2018

Attachment A

Urban Choice Charter School
 Treasurer's Report
 December 2017

As of October 2017

	MTD Actual	MTD Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance
Revenue	461,988	520,000	(58,012)	1,910,852	2,017,500	(106,648)
Expenses	494,727	532,722	(37,995)	1,784,446	1,700,476	83,970
Net Income	(32,739)	12,722	(20,017)	126,405	317,024	(190,619)

Cash on Hand 1,958,551 (814,633) in Receivables

Plus Investments 487,431

Note: We will be under budget in Revenue because the \$160,000 from the Senate needed to be recorded in 2016/2017 per the Charter School Office. We will be over in Expenses because the BOT approved of a new reading program (Success for All) with a cost of \$145,000.