

URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, JUNE 8, 2017

**Present:** Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

**Absent:** Megan Bosco

**Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the June 8, 2017 Board of Trustees meeting on May 26, 2017. Public notice was also posted in the school and published in the school newsletter.

*BOARD MEETING*

The board meeting was called to order at 6:01 p.m. and the mission statement was shared.

**Motion 170608.1** Upon a motion by Julie Boland and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the May 4, 2017 minutes.

**Voting in the affirmative:** Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

**Voting in the negative:** None

Motion 170608.1 passed 8 to 0

**LEADERSHIP TEAM REPORT**

**V. Gouveia:**

- Comparisons of Instructional Models – shared the differences between two teacher teams vs. three teacher teams.
  - Justification provided for the change back to two teacher teams for the 2017-2018 school year.
- Shared highlights of the trip to Washington, DC with 35 UCCS 8<sup>th</sup> grade students
  - Bus tour of monuments/attractions, Smithsonian Air and Space, National Zoo, and a trip to Gettysburg which connected with the 8<sup>th</sup> grade social studies curriculum
  - Exceptional behavior of UCCS students was recognized by a member of the public visiting the Arlington National Cemetery
- Celebration of the Arts
  - Highly successful event sharing vocal and instrumental music in addition to a performance by our new Step Team
  - Every UCCS student (approximately 400) was brought outside to sing a song learned in music class (a moving and meaningful experience)
  - Many parents/guardians were in attendance throughout the day
- Moving up ceremony for 8<sup>th</sup> graders is scheduled for June 21 at 4:30 p.m. – all BOT members are invited to attend
- Moving up ceremony for kindergarteners will be held the morning of June 21
- Due to an usually high number of inclement weather days used this year, UCCS students are making up two days (May 26 and June 23)

#### N. Berg:

- Science Testing for Grades 4 and 8
  - 4<sup>th</sup> grade science testing was completed
  - 8<sup>th</sup> grade students will sit for the Living Environment test on the 14<sup>th</sup> of June
  - Spanish testing will be held on Monday offering an opportunity for high school credit
- A long-term suspension hearing will be held on Monday as a result of unsafe behaviors

#### L. King:

- Dashboard
  - Four students left in March and we held off filling those openings until the completion of testing
    - All spots now filled and enrollment is at 397
  - Enrollment was submitted for a total of 393 students for 2017-2018 as we are awaiting paperwork from a few more families of kindergarteners
- ATS visits total 67 days saving 90 days of instruction
  - A discussion followed with a request made by several board members for a detailed analysis/spreadsheet to share ATS details for better understanding at a future BOT meeting

- An additional request was made for a graph to be created that would highlight the correlations of test results vs. other schools

### **M. Steinberg**

- Robotics Update:
  - Program was successful again this year
  - A field trip is planned for Saturday - taking 60 students to Seabreeze Amusement Park
  - Working on securing funding for the next school year
- Celebration of the Arts performances are available for viewing on the UCCS Facebook page
- The Northeast Charter School Network is hosting an advocacy round table with S. Pluff at Vertus tomorrow afternoon
- Requesting that any BOT members planning to attend the moving up ceremony, RSVP through L. Seaberg

### **CEO SEARCH COMMITTEE REPORT – G. Pedraza-Burgos / N. Blish**

The search process is moving along and is on schedule  
An update regarding the status was recently shared with all UCCS staff members  
The BOT will be meeting with the final two candidates  
A final candidate will be selected with an announcement planned for later this month

### **GOVERNANCE REPORT – N. Blish**

**Motion 170608.2**                      Upon a motion by Gladys Pedraza-Burgos and duly seconded by Julie Boland, the following was submitted for adoption:  
RESOLVED that the Board of Trustees approve the appointment of Kathleen Hurley Wiecek as Vice Chair for 2017-2018 as identified by the Governance Committee.

Voting in the affirmative:      Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecek

Voting in the negative:            None

Motion 170608.2 passed 8 to 0

**Motion 170608.3** Upon a motion by Jason Mellen and duly seconded by Joan Moorehead, the following was submitted for adoption:  
RESOLVED that the Board of Trustees approve the 2017-2018 School Calendar.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170608.3 passed 8 to 0

**Motion 170608.4** Upon a motion by Jason Mellen and duly seconded by Kathy Hurley Wiecorek, the following was submitted for adoption:  
RESOLVED that the Board of Trustees approve the 2017-2018 School Budget.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170608.4 passed 8 to 0

#### **TREASURER'S REPORT** (*Refer to Attachment A*)

**Motion 170608.5** Upon a motion by Jason Mellen and duly seconded by Tracy Armstrong, the following was submitted for adoption:  
RESOLVED that the Board of Trustees approve the early expenditure for Chromebooks not to exceed \$25,000.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170608.5 passed 8 to 0

**CHAIR REPORT – N. Blish**

- Acknowledged and expressed appreciation for the extensive amount of time dedicated to UCCS by the CEO Search Committee
- Follow up is planned with the Diocese in the near future to inquire about expanding the property to allow for the addition of a gymnasium

**PUBLIC COMMENTS**

Discussion took place related to informing staff of future plans for their employment in the next school year in a timelier manner

**Motion 170608.6**                      Upon a motion by Gladys Pedraza-Burgos and duly seconded by Jason Mellen, the following was submitted for adoption: RESOLVED that the Board of Trustees enter Executive Session at 7:05 p.m.

Voting in the affirmative:    Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative:        None

Motion 170608.6 passed 8 to 0

**Motion 170608.7**                      Upon a motion by Tracy Armstrong and duly seconded by Julie Boland, the following was submitted for adoption: RESOLVED that the Board of Trustees end Executive Session.

Voting in the affirmative:    Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative:        None

Motion 170608.7 passed 8 to 0

**Motion 170608.8**                      Upon a motion by Natosha McDonald and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170608.8 passed 8 to 0

**NEXT BOARD MEETING:**

Thursday, August 3, 2017

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES  
EXECUTIVE SESSION  
MEETING WITH FINAL TWO CEO CANDIDATES  
June 12, 2017**

**Present:** Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

**Absent:**

**Motion 170612.1** Upon a motion by Gladys Pedraza Burgos and duly seconded by Natasha McDonald, the following was submitted for adoption: RESOLVED that the Board of Trustees enter Executive Session at 5:45 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

Voting in the negative: None

Motion 170612.1 passed 9 to 0

**Motion 170612.2**                    Upon a motion by Gladys Pedraza Burgos and duly seconded by Natasha McDonald, the following was submitted for adoption: RESOLVED that the Board of Trustees end Executive Session at 8:45 p.m.

**Voting in the affirmative:**    Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

**Voting in the negative:**        None

Motion 170612.2 passed 9 to 0

**Motion 170612.3**                    Upon a motion by Natosha McDonald and duly seconded by Tracy Armstrong, the following was submitted for adoption: RESOLVED that the Board of Trustees present Lynn McCarthy with an offer for the position of CEO of the Urban Choice Charter School.

**Voting in the affirmative:**    Tracy Armstrong, Nelson Blish, Julie Boland, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, Gladys Pedraza-Burgos, Kathleen Hurley-Wiecorek

**Voting in the negative:**        None

Motion 170612.3 passed 9 to 0

Urban Choice Charter School  
Treasurer's Report  
June 2017

**As of April, 2017**

	MTD Actual	MTD Budget	Current Month Variance	YTD Actual	YTD Budget	YTD Variance
<b>Revenue</b>	<b>520,233</b>	<b>511,328</b>	<b>8,905</b>	<b>5,148,415</b>	<b>4,945,756</b>	<b>202,660</b>
<b>Expenses</b>	<b>511,845</b>	<b>500,268</b>	<b>11,577</b>	<b>4,831,414</b>	<b>4,811,316</b>	<b>20,098</b>
<b>Net Income</b>	<b>8,388</b>	<b>11,060</b>	<b>(2,672)</b>	<b>317,002</b>	<b>134,440</b>	<b>182,562</b>
<b>Cash on Hand</b>	<b>959,876</b>	<b>Plus 189,488 in Receivables</b>				
<b>Plus Investments</b>	<b>471,169</b>					