

**POSITION TITLE:** EDUCATIONAL BEHAVIOR SUPPORT/TEACHER ON ASSIGNMENT (TOA)  
**REPORTS TO:** PRINCIPAL

**Primary Descriptor:** The Educational Behavior Support/Teacher on Assignment (TOA) works with the Principal in carrying out the school's academic and behavior programs. He/she responds to the challenges presented by a diverse student population by providing leadership to engage all stakeholders in the delivery of programs and services to support the student's academic achievement and personal/social development. The Educational Behavior Support (EBS) works cooperatively with the principal, teachers, staff, students and parents in creating and maintaining a positive school climate.

### **Essential Responsibilities**

1. Serve as a resource for building staff, administrators and parents in working with students to develop a positive self-concept and create a positive school climate.
2. Participate and/or lead development of positive behavior support systems and development of intervention strategies.
3. Coordinate, facilitate, and implement disciplinary intervention strategies and processes with staff, students, and parents.
4. Attend and participate in PLC meetings and other building meetings as assigned.
5. Demonstrate the ability to clearly communicate orally and in writing.
6. Demonstrate the ability to motivate staff and students to assist students to increase responsible decision making.
7. Conduct needs assessments, plan professional development activities and provide in-service to teachers and staff in areas related to performance standards and behavioral expectations.
8. Demonstrate sensitivity to needs and concerns of staff, students and parents.
9. Observe and assess students who have behavioral issues and provide support to teachers and staff to develop positive plans in addressing behavior issues.
10. Prepare and assess annual goals and prepare monthly progress reports.
11. Monitor student progress in meeting behavioral goals and academic progress.
12. Perform additional duties as indicated by the Principal.

### **Education, Experience & Certification**

- Five years demonstrated successful teaching and/or counseling experience
- Master Degree in Education or related field
- Specific skills and experience in positive behavioral interventions

- Experience in planning and delivering staff development
- NYS Fingerprint Clearance

I understand what is expected of me and agree to fulfill these duties.

\_\_\_\_\_  
Name

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Principal