

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, FEBRUARY 5, 2015**

Present: Nelson Blish, Megan Bosco, Ed Cavalier, Natosha McDonald, Augie Melendez, Jason Mellen, Sidney Moore, Joan Moorehead, John Page, Gladys Pedraza-Burgos, Frank Rossi

Absent: Antwan Williams, Spiro Ziogas

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the February 5, 2015 Board of Trustees meeting on January 26, 2014. Public notice was also posted in the school and on the website.

The Board of Trustees meeting was called to order at 6:02 p.m. by Frank Rossi and the mission statement was shared.

Motion 150205.1 Upon a motion by Nelson Blish and duly seconded by Joan Moorehead, the following was submitted for adoption:
RESOLVED that the Board of Trustees approve the January 8, 2015 minutes.

Voting in the affirmative: Nelson Blish, Megan Bosco, Natosha McDonald, Jason Mellen, Joan Moorehead, John Page, Gladys Pedraza-Burgos, Frank Rossi

Voting in the negative: None

Motion 150205.1 passed 8 to 0

Leadership Team Report

Lisa King

- Dashboard Review:
 - Three kindergarten students and one third grade student have left UCCS
 - Three spots have been filled and currently working on filling the third grade opening

- Attendance remains stable
- DRA for January was administered based on level wanted by the end of the school year – 2nd grade and 5th grade had the highest proficiency – lowest was 3rd and 4th grade
- Internal Controls Policies - Discussion
 - Distributed previously to all board members for review
 - Developed with input and feedback from Chris Piedici and his staff from Freed Maxick CPA
- Payroll recently changed from Paychex to Nation Pay

Miriam Steinberg

- Gala is approaching – next Thursday
 - Sold 81 tickets to date
 - \$3K ahead
 - 5th graders will be performing
- United Way
 - Approved as a donor designated organization
- City Newspaper
 - Photo unexpectedly included highlighting UCCS students and as United Way donor designated organization
- Taking a non-profit management class at St. John Fisher College – gathering information regarding an annual fund and other serious fundraising options
- A few college students are with UCCS from MCC and Roberts Wesleyan College

Eric Robinson

- Day two of our ELA practice exams
 - Teachers will have an opportunity to score these practice tests for feedback and make adjustments with their future instruction
- Looking to build our substitute teaching list
 - Advertisement in the Democrat & Chronicle and Career Builders

Ed Cavalier

- Sidney and Ed received the planned phone call with response to application provided by SED
 - Our proposal for expansion and a move was rejected, using our three year charter renewal as “the reason”
 - SED is seeking a greater growth in our improvement
 - Focusing on test scores – need to be sound and working on instructional practices

- Board Retreat on March 7
 - Jill Shaheen from Northeast Charter School Network will present on how the Regents is enforcing the expected framework
 - Board of Trustees planning workshop set at the Rotunda at St. John Fisher College

Governance Report – Megan Bosco

- Specific details will be forwarded regarding the retreat on March 7
- Establishing a conference call with Megan, Ed & Sidney with Jill Shaheen for pre-planning

Motion 150205.2 Upon a motion by John Page and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the Internal Control Policies.

Voting in the affirmative: Nelson Blish, Megan Bosco, Natosha McDonald, Augie Melendez, Jason Mellen, Sidney Moore, Joan Moorehead, John Page, Gladys Pedraza-Burgos, Frank Rossi

Voting in the negative: None

Motion 150205.2 passed 10 to 0

Chair Report

- Based on discussions last month related to the CEO’s possible retirement:
 - Reached out to a couple of board members to form a CEO Search Committee
 - Will work with Lynn to establish a kick-off meeting
 - Initiate posting
 - Plan to present two to three final candidates in the May-June timeframe

Public Comments

Motion 150205.3 Upon a motion by Megan Bosco and duly seconded by Augie Melendez, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:19 p.m.

Voting in the affirmative: Nelson Blish, Megan Bosco, Natosha McDonald, Augie Melendez, Jason Mellen, Sidney Moore, Joan Moorehead, John Page, Gladys Pedraza-Burgos, Frank Rossi

Voting in the negative: None

Motion 150205.3 passed 10 to 0

Next Board Meeting: Thursday, March 5, 2015 at 6 p.m.