

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, FEBRUARY 6, 2014**

Present: Nelson Blish, Megan Bosco, John Page, Joan Moorehead, Christine Murray, Frank Rossi, Antwan Williams

Absent: Ed Cavalier, Thomas Felton, Jr., Sidney Moore, Spiro Ziogas

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the February 6, 2014 Board of Trustees meeting on January 28, 2014. Public notice was also posted in the school and published in the school newsletter.

The Board of Trustees meeting was called to order at 6:06 p.m. by Frank Rossi and the mission statement was shared. Frank also shared details about the structure of board meetings and the need for interaction and comments involving the public to be held until the Public Comments portion of the agenda.

Motion 140206.1 Upon a motion by Nelson Blish and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees formally approve the January 9, 2014 minutes.

Voting in the affirmative: Nelson Blish, Megan Bosco, John Page, Joan Moorehead, Christine Murray, Frank Rossi, Antwan Williams

Voting in the negative: None

Motion 140206.1 passed 7 to 0

Leadership Team Report – Eric Robinson, Dan Deckman, Christina Schermerhorn, Miriam Steinberg

Eric Robinson:

- In Ed Cavalier's absence, Eric shared the following on his behalf:

- Pleased to announce that communication was received from the State Education Department; they are submitting a positive and strong recommendation for a three year charter renewal to the Board of Regents.
- Responses have been submitted to SED to clarify some corrections for the report
- Looking forward to the next three years with continued growth and improvement

Dan Deckman:

- Dashboard
 - Student enrollment at 400
 - Staff and student attendance rate at 96%
 - ATS visits at 38 which is significantly lower than January of last year
 - Three students left UCCS in January – consistent with rate last year
 - Waiting list is strong - in the process of recruiting new students for our lottery - new kindergarten list for the fall - setting waiting lists for next year
 - ELL recruitment – engaged marketing consultants in an attempt to better target ELL populations
 - Annual charter goals:
 - ✓ % of Students on Honor Roll at 44%
 - ✓ % of Families attending two conferences at 84%
 - ✓ Volunteer Hours at 1,522
 - AIMSweb assessment
 - ✓ Christina shared that data for AIMSweb is an introduction to generate questions for discussion and used to:
 - ❖ Identify trends at grade levels
 - ❖ Goal setting and measuring progress
 - ❖ Determining how effective the tests are at predicting success
 - ✓ Discussion followed and the Board requested more information about AIMSweb at a future meeting

Christina Schermerhorn

- In the process of enrolling for ELA and Math prep camps – a large number of students are being invited – data is a strong indicator that students do learn from these camps
- Honor roll and citizenship ceremonies have been held in conjunction with the Book Fair

Miriam Steinberg

- Distributed recruitment postcards – Open House Recruitment Night
 - Wednesday, February 26 from 6:30-7:30 p.m.
 - Obtained mailing list for all City of Rochester households that have 4-5 year olds
 - Advertising in local magazines

Governance Report – Megan Bosco

- The board retreat is set for this Saturday
 - Friday, February 7 at 6 p.m. – Dinner at Irondequoit Country Club
 - Saturday, February 8 from 8:45 a.m. – 2:30 p.m. – St. John Fisher Education Center, Room 102
 - ✓ Board 101 presented by Dr. Marie Cianca and Dr. C. Michael Robinson
 - ✓ Review of draft renewal recommendation and site visit report
 - ✓ Board goal setting workshop
- Prospective board member candidate will be visiting and touring UCCS next week
 - Augustin “Augie” Melendez – current and prior experience as follows:
 - ✓ Recently named President of the Hillside Work-Scholarship Connection
 - ✓ Previously served as the Director of Human Resources and VP Chief Diversity and Community Affairs Officer
 - ✓ Previously served as Director of Human Resource at Paychex
 - ✓ Previously served as Deputy Superintendent of Operations for the Rochester City School District

Finance Committee Report – Spiro Ziogas

- No report this month

Chair Report – Frank Rossi

- Sidney Moore and Spiro Ziogas experienced deaths in their families this week
- Letter of resignation received from Thomas Felton, Jr.
- Congratulations to UCCS staff members and leadership team on the renewal application response received – a strong/positive renewal

~ Teacher Quality Committee Report – Christine Murray

- Committee met for the first time this school year on January 28
 - Developing mission and vision statements to include student achievement with name change needed to reflect expanded focus
 - Potential goals identified for the remainder of 2013-2014:
 - ✓ Report to Board on implementation of the CCSS
 - ✓ Teacher evaluation process
 - ✓ Professional development
 - ✓ School-wide staff survey
 - Additional agenda items (not yet prioritized):
 - ✓ School organization
 - ✓ Hiring procedures
 - ✓ Instructional support evaluation process
 - ✓ Implementation of the school-wide behavior management program
 - ✓ Implementation of the attendance policy
 - ✓ Summer school program planning for 2014

- ✓ Substitute Policy (qualifications, identifying suitable pool, instructional support's role with substitutes)
- ✓ Report on mentoring newly hired teachers and teachers needing support

Frank added that student achievement will drive our next rechartering

~ Parent Involvement Committee Report – Joan Moorehead and Antwan Williams

- Currently brainstorming about how Antwan and Joan can be of better use to Miriam – supporting the school and getting parents more involved
- Frank shared that community involvement should work on identifying and determining gaps
- Need to determine the barriers to parental participation and how they can be broken down
- Megan requested that the Dashboard reflect detail related to how many conferences families have attended – one or two, etc.

Public Comments

- Discussed having the Parent Involvement Committee reaching out to new staff to invite more participation on committees to acquire different ideas and input
- Suggested clarifying the relationship between the Board and school committees

Motion 140206.2

Upon a motion by John Page and duly seconded by Antwan Williams, the following was submitted for adoption:
RESOLVED that the Board of Trustees adjourn the meeting at 7:10 p.m.

Next Board Meeting:

Thursday, March 6, 2014 at 6 p.m.