

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, JUNE 2, 2016**

Present: Nelson Blish, Megan Bosco, Ed Cavalier, Augustin Melendez, Jason Mellen, Gladys Pedraza-Burgos

Absent: Tracy Armstrong, Natosha McDonald, Joan Moorehead, John Page

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the June 2, 2016 Board of Trustees meeting on May 23, 2016. Public notice was also posted in the school and published in the school newsletter.

BOARD MEETING

The Board Meeting was called to order at 6:04 p.m. by Nelson Blish and the mission statement was shared by Jason Mellen.

LEADERSHIP TEAM REPORT

Dashboard – Lisa King

- ENL: One student added in first grade
- Attrition: Three staff members (music teacher and two food service staff employees)

Summer School – Vicki Gouveia

- Preparing for the four day per week program to be held for four weeks (early July through early August)
- Invitations are being sent to current 2nd through 7th grade students
- Combining two major themes - math (robotics) and an arts program (visual arts, drama, variety)
- Expecting 150-160 students with a field trip planned for one day per week

Miriam Steinberg

- Saturday robotics program:
 - Very successful
 - This Saturday is the last week concluding with a celebration at Seabreeze Amusement Park
 - We plan to continue this program in the fall
- Submitted the second Farash Foundation grant for:
 - 160 Chromebooks for grades 4-6

- Some facility projects – new desks and chairs, air conditioning unit for the cafeteria, Wi-Fi boost

Code of Conduct

- Our attorney made revisions to bring us into compliance
- Reflects what charter schools are required to do with appropriate language and phrasing

Motion 160602.1 Upon a motion by Augie Melendez and duly seconded by Gladys Pedraza-Burgos, the following was submitted for adoption: **RESOLVED** that the Board of Trustees approve the Code of Conduct, as revised.

Voting in the affirmative: Nelson Blish, Megan Bosco, Augustin Melendez, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 160602.1 passed 5 to 0

Ed Cavalier

- Teacher Salary Schedule was shared
- Letters of employment will be distributed to employees in the next couple of weeks
- Teacher salaries are at or above what the RCSD would offer our teachers

Budget

- Some minor revisions were shared:
 - Added Summer School
 - Building maintenance
 - Development expense increased
- Finance Committee reviewed the budget line by line

Motion 160602.2 Upon a motion by Jason Mellen and duly seconded by Megan Bosco, the following was submitted for adoption: **RESOLVED** that the Board of Trustees approve the 2016-2017 Budget.

Voting in the affirmative: Nelson Blish, Megan Bosco, Augustin Melendez, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 160602.2 passed 5 to 0

Motion 160602.3 Upon a motion by Gladys Pedraza-Burgos and duly seconded by Augie Melendez, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the May 12, 2016 Minutes.

Voting in the affirmative: Nelson Blish, Megan Bosco, Augustin Melendez, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 160602.3 passed 5 to 0

GOVERNANCE REPORT

- Discussed three prospective board members that are interested in serving

CHAIR REPORT

- Shared the Employment Contract for the CEO
 - Comparable to last year with exception of five more additional vacation days

Motion 160602.4 Upon a motion by Megan Bosco and duly seconded by Augie Melendez, the following was submitted for adoption: RESOLVED that the Board of Trustees approves the Employment Agreement between the school and Edward Cavalier, effective as of July 1, 2016 and authorizes Nelson Blish, Chair, to sign the agreement on behalf of the school.

Voting in the affirmative: Nelson Blish, Megan Bosco, Augustin Melendez, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 160602.4 passed 5 to 0

Ed Cavalier

- Thanked Augie Melendez and John Page for their service to the Board of Trustees

PUBLIC COMMENTS - None

Motion 160602.5 Upon a motion by Gladys Pedraza Burgos and duly seconded by Jason Mellen, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 6:49 p.m.

Voting in the affirmative: Nelson Blish, Megan Bosco, Augustin Melendez, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 160602.5 passed 5 to 0

Next Board Meeting:

Date to be determined for the end of July