

URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, MAY 12, 2016

Present: Tracy Armstrong, Nelson Blish, Megan Bosco, Ed Cavalier, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Absent: Augustin Melendez, Joan Moorehead, John Page

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the May 12, 2016 Annual Meeting and Board of Trustees meetings on April 27, 2016. Public notice was also posted in the school and published in the school newsletter.

ANNUAL MEETING

The Annual Meeting was called to order at 6:02 p.m. by Nelson Blish and the mission statement was shared.

The proposed slate of officers identified by the Governance Committee for 2016-17:

BOT Chair: Nelson Blish
BOT Vice-Chair: Gladys Pedraza-Burgos
BOT Treasurer: Jason Mellen
BOT Secretary: Joan Moorehead

Motion 160512.1 Upon a motion by Gladys Pedraza-Burgos and duly seconded by Natosha McDonald, the following was submitted for adoption: RESOLVED that the Board of Trustees formally accept the slate of officers for 2016-2017 identified by the Governance Committee.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 160512.1 passed 5 to 0

Motion 160512.2 Upon a motion by Gladys Pedraza-Burgos and duly seconded by Natosha McDonald, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the Annual Meeting at 6:04 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 160512.2 passed 5 to 0

BOARD MEETING

The board meeting was called to order at 6:05 p.m.

Motion 160512.3 Upon a motion by Tracy Armstrong and duly seconded by Jason Mellen, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the April 7, 2016 minutes.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 160512.3 passed 5 to 0

Leadership Team Report

Events/Dates Shared:

- Science Exams
- Spanish I Final Exam is set for June 16. Students will receive high school foreign language credit.
- SRI/SMI final schedule released.
- Summer School planning:
 - Will be called Summer Learning Fun
 - 16 Days
 - Monday, July 11 - Thursday, August 4, 2016
 - Robotics, Music, Art, Writing, Math.
- Northeast Charter School Network assisted us with the response to a recent FOIL request for student directories. Confirmed that UCCS does not create a Student Directory. Our attorneys generated the response that since we do not have a student directory, we do not have to create one to supply for our response.
- Informed of a change in leadership (director) at Northeast Charter School Network – a former director is returning to take the position while a search for a new director is completed.
- One additional document will be provided for review prior to our charter renewal – Code of Conduct. There are some updates needed and it will be sent for review one week prior to the June meeting.

Dashboard

- Enrollment is at 400 after one student from third grade left; we will not replace since we are at our maximum count.
- Data remains the same in all other areas.

Testing Summary

- Fewer opt outs (6% ELA and 8.2% Math)
- Significantly fewer than districts in our area

Lottery Report

- Received 331 applications by the due date (155 for kindergarten)
- 38% fewer applications received this year
- Contacted families of the 44 that were chosen in the lottery
- Set up an enrollment date for next Saturday

2016-2017 Calendar

- Standard calendar
- Created to model the Rochester City School District calendar
- Retained two dates for report card pick up and parent conferences
- ELA testing is set earlier in the year – last week of March
- Math testing is set later in the year – first week of May

Motion 160512.4 Upon a motion by Gladys Pedraza-Burgos and duly seconded by Tracy Armstrong, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the 2016-2017 School Calendar.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Megan Bosco, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 160512.4 passed 6 to 0

Budget (Presentation)

- Reviewed the 2016-2017 proposed budget line by line followed by discussion.
- Board members will absorb information and generate any questions for response prior to the June meeting when a motion for approval will be presented.

Governance Report

- Review of board retreat
- Preparing for renewal
- Suggested that a short casual follow up to the retreat be set

Finance Report (*Refer to Attachment A*)

- Priority at the last meeting was related to the budget

Follow up – Suspended Student

- Student returned to school last Monday on a half day basis (a gradual transition back to school).
- A manifestation meeting was held on Tuesday (at the suggestion of our attorney):
 - Reviewed current 504 plan
 - Reviewed determination made by the hearing officer
 - Concluded that there was no connection between behavior and the student's disability based on his 504 Plan.
- Our attorney was present at the meeting.

Public Comments - None

Motion 160512.5 Upon a motion by Jason Mellen and duly seconded by Megan Bosco, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:45 p.m.

Voting in the affirmative: Tracy Armstrong, Nelson Blish, Megan Bosco, Natosha McDonald, Jason Mellen, Gladys Pedraza-Burgos

Voting in the negative: None

Motion 160512.5 passed 6 to 0

Next Board Meeting:

Thursday, June 2, 2016

Urban Choice Charter School
Treasurer's Report
April 2016

Finance Committee Meeting – April 21st 5:15- Budget
Financial Statements

1. March Expenses are over budget –Robotics not Budgeted and Advertising
2. Income over budget –Grant for Robotics, High Cost
3. Discussed budgets-Goal setting incentives for teachers, COLA %, Deferred Revenue Senate Republicans
4. Discussed interest on investments at Community Foundation

Financial Statements:

As of March 31, 2016

	MTD Actual	Current Month Budget	Current Month Variance
Revenue	566,424	492,907	73,517
Expenses	501,818	480,304	21,514
Net Income	64,606	12,603	52,003
Cash on Hand	1,554,126		

Future Finance Committee Meetings 2016 @5:15 @ UCCS:

May 19

June 16

All are welcome!